

**PROCEDURE FOR AMENDING UNIFIED CARRIER REGISTRATION**  
**PLAN AGREEMENT**

Proposed amendments to the Unified Carrier Registration Plan Agreement (“Agreement”) shall be adopted by the affirmative votes of eight (8) or more members of the Board of Directors of the Unified Carrier Registration Plan (“the Board”) in the following manner:

(1) The following have authority to submit a proposed amendment to the Agreement to the Board for consideration:

- (a) Any Director of the Board;
- (b) Any state official of any of the UCR Agreement’s forty-one (41) participating states who is authorized by that official’s state legislature to bind that official’s state to the terms of the Agreement; and
- (c) Any subcommittee authorized by the Board under 49 U.S.C. § 14504a(d)(5) by majority vote of the full subcommittee.

(2) A proposed amendment to the Agreement shall be submitted to and reviewed by the Board as follows:

- (a) Upon receipt of a proposed amendment from a person described in Section (1) of this Procedure, the Board shall establish by resolution, pursuant to 49 U.S.C. § 14504a(d)(5), an Amendments Subcommittee authorized to receive, compile, consider, distribute and vote on the proposed amendment, in the manner provided for in this Procedure.
- (b) The Amendments Subcommittee shall begin its work by preparing an initial analysis of a proposed amendment. At least sixty (60) days before the scheduled Board meeting at which the proposed amendment will be considered by the Board, the Amendments Subcommittee shall provide copies of the proposed amendment and the initial analysis to the following people for their review and comment:
  - (i) All Directors of the Board;
  - (ii) The state official of each of the UCR Agreement’s forty-one (41) participating states who is authorized by that official’s state legislature to bind that official’s state to the terms of the Agreement;
  - (iii) The general counsel for the UCR Plan; and
  - (iv) The members of the subcommittee that has submitted the proposed amendment pursuant to section (1)(c) of this Procedure.

All such people shall have at least thirty (30) days to provide written comments on the proposed amendment to the Amendments Subcommittee.

(c) The text of the proposed amendment, together with the initial analysis, shall also be published by the Amendments Subcommittee on the official website of the UCR Plan, at least sixty (60) days before the scheduled Board meeting at which the proposed amendment will be considered by the Board. Contemporaneously, the Amendments Subcommittee shall also publish on the official website of the UCR Plan such information as is necessary to enable members of the general public to comment on the proposed amendment. Such information shall include the name, physical address, email address, and phone number of

the person designated to receive on behalf of the UCR Plan written comments from the general public on the proposed amendment. The general public shall have at least thirty (30) days from the date such information is published on the official website of the UCR Plan to submit to such person written comments on the proposed amendment. After publication of such information on the official website of the UCR Plan, the Amendments Subcommittee shall then immediately submit such information regarding the public comment period for publication in the Federal Register.

(d) Based on the comments made by the individuals and subcommittees provided for in sections (2)(b) and (c) of this Procedure, the Amendments Subcommittee shall prepare a final draft of the proposed amendment for consideration by the Board. The final draft of the proposed amendment may, but is not required to, incorporate any comments received during this Procedure. Such draft shall be provided to the Board at least thirty (30) days before the scheduled Board meeting at which the final draft of the proposed amendment will be considered by the Board.

The Amendments Subcommittee shall include with such final draft of the proposed amendment for the Board's consideration copies of all written comments received on the proposed amendment, a final analysis of the final draft of the proposed amendment, and a "minority report," which shall include any comments dissenting from the final draft of the proposed amendment submitted by the Amendments Subcommittee to the Board.

(e) Upon completion of the steps outlined in Sections (2) (a) through (d) of this Procedure, the Amendments Subcommittee shall also publish on the UCR Plan's official website a public announcement about the proposed amendment and notice of the meeting at which the final draft of the proposed amendment will be considered by the Board, providing: the time, place, and subject matter of the meeting together with, the name, email address, and phone number of the UCR Plan official designated to respond to requests for information about the meeting. The Amendments Committee shall publish such notice at least seven (7) days before the meeting at which the final draft of the proposed amendment will be considered by the Board.

The Amendments Subcommittee shall then immediately submit such information for publication in the Federal Register.

(3) In considering the Amendments Subcommittee's final draft of the proposed amendment, the Board shall consider all comments received during the meeting at which the proposed amendment was considered. The proposed amendment actually adopted by the Board may, but is not required to, incorporate any comments received during this Procedure.

(4) The Board's adoption of a proposed amendment considered via this Procedure shall require the affirmative votes of eight (8) or more Directors. At the time the Board takes final action on the proposed amendment, the Board shall determine the effective date for any amendment so adopted.

(5) The Board shall, within three (3) years from the date of the last review of the Agreement, engage in a periodic review of the Agreement. That periodic review of the Agreement by the Board shall take place regardless of whether there has been a proposed amendment submitted to the Board pursuant to this Procedure during that time.